

Goal: To continue to apply and integrate the breadth and depth of my experience in higher education

Professional Experience

Moravian U, Bethlehem, PA, Adjunct Instructor (2015-18), Full-time Professor of Practice (2018-present)

- Teaching Economics (Intro, Micro, Macro, Public, Development), Spanish (for nurses), First-Year Writing (history theme)
- Advising: First-year students, Economics/Business majors; Academic coach for both tennis teams
- Peace Corps program at MC
- Committees: Hiring searches, Economics (152), Economics Curriculum

Moravian Academy, Bethlehem, PA, 2010-14

Upper School Director

- Fulfilled responsibility for leading all aspects of Upper School, including curriculum and faculty
- Led Upper School enrollment to record levels, initiated re-purposing of facilities, designed and implemented new weekly schedule that enhanced student-teacher contact time
- Initiated the updating of the History Dept. core curriculum
- Served on school-wide Leadership Team, reporting also to Finance Committee of the Board
- Led or served on 25+ committees and task forces

International School of Panama, 2008-10

Instructor

- Taught International Baccalaureate (IB) Economics, Modern World History
- Initiated advisory program, proposed changes to high school administrative structure and schedule

St. Paul's School, Baltimore, 1995-2008

History Chair

- Taught 20th-C. History & History of the Americas (IB), U.S. History (AP), European History (AP), World History, Latin American History, Economics (AP, IB), Urban Studies
- Created/edited 300-page course-packs of primary readings for 20th-C. History and also US History

!"#\$%&'()*+&, \$-(
!. /01.2(3%4. (5(

- Mentored new faculty, wrote guides regarding teaching methods, grading, comments, parent conferences, procedures for struggling students

Senior Dean

Was responsible for 12th Grade, including academic progress, graduation requirements, discipline

Pre-1995

Green Hills School, Ann Arbor, MI. Taught AP European and World History, Economics.

University-Liggett School, Grosse Pointe, MI. Upper School Principal. Fulfilled primary responsibility